



Board of Directors Workshop Minutes January 24, 2015

1. **Calling the Meeting to Order**

The meeting was called to order by Roger Vinci, Board President, at 9:00AM.

2. **Establish Quorum**

All Board members (Roger Vinci, President; Lars Eriksson, Vice President; Kenneth Rhodes, Secretary; Robert Glassmyer, Treasurer; Dale Fage, Director; James Lacovara, Director) were present in person.

3. **Proof of Notice**

Tyler Brown, association manager, stated that notice of the meeting had been given.

4. **Unfinished Business**

Extensive discussion concerning the below mentioned maintenance items was held. No motions were made concerning these items.

a. **Maintenance/Repair Package**

- i. **Painting and Concrete**
- ii. **Ocean Deck**
- iii. **5th Floor Roof Lid**
- iv. **Elevators**
 1. **Mechanics**
 2. **Interiors**
- v. **Water Shut-offs.**
- vi. **Shutter Maintenance**

5. **Other Business**

Discussion was held concerning the below mentioned items.

a. **Governing Documents**

- i. **7th Board Members**
- ii. **Amended and Restated**

b. **Manager Work Schedule**

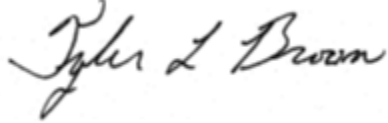
A proposal to allow the manager to take Saturday and Sunday as days off during the non-summer months was put forth. After discussion it was determined to allow the manager latitude to take different days off throughout the course of the year depending on office staffing needs.

c. **Other and Additional**

6. Adjournment

With no further business to come before the workshop, the meeting was adjourned at 10:35 AM.

Respectfully Submitted:

Handwritten signature of Tyler L. Brown in cursive script.

Tyler Brown CFCAM, CMCA, AMS, PCAM
Manager, Errol by the Sea Condominium Association, Inc.

Handwritten signature of Kenneth Rhodes in cursive script.

Kenneth Rhodes
Secretary, Errol by the Sea Condominium Association, Inc.