



A not-for-profit corporation

Board Meeting Minutes

July 17, 2020

Location: Errol by the Sea Clubhouse
4501 So. Atlantic Ave.
New Smyrna Beach, Fla. 32169

Date: Saturday, July 17, 2020

Time: 10:00 AM

The meeting was called to order at 10:04 am

A quorum was established with Cheryl Fazio, Deborah Fourness, Jim Lacovara and Larry Eriksson being present, and Ken Rhodes participating via Zoom. Mark Hilborn was unable to attend.

Manager Greg Foster confirmed Proof of Notice.

KWA/Karins Engineer and Project Manager were welcomed, and it was confirmed that requested revisions to the Project Manual had been made to the Board’s satisfaction, and there were a couple areas of clarification that were agreed upon.

KWA/Karins Engineer thanked the Board for its quick turn-around of the manual in order to move to the next step toward bids.

Two manufacturer representatives gave independent presentation on roofing materials, warranty, and installation process.

A question and answer period occurred with each presentation.

A preferred contractor list will be developed by KWA/Karins and bids will include both roofing products for Board review.

The meeting was adjourned at 12:23 pm. The Board then went into Executive Session on personnel.

Cheryl Fazio

Cheryl Fazio, Secretary

Zoom Virtual Meeting Information

1. Go to www.zoom.us/join
2. Enter the code **3864273641** (the office phone number)
3. Click Join

****Please ensure your microphone is muted when not in use to prevent background noise in the recording.**