



4501 S Atlantic Ave | New Smyrna Beach, FL 32169

A not for profit Corporation

Board Meeting Minutes

Location: Errol by the Sea Clubhouse
4501 So. Atlantic Ave.
New Smyrna Beach, Fla. 32169

Date: Tuesday, June 2, 2020
Time: 10:00 am

1. The meeting was called to order at 10:02am
2. A quorum was established with Jim Lacovara, Larry Eriksson, Deb Fourness, and Cheryl Fazio present. Mark Hilborn was present via Zoom meeting.
3. Proof of Notice was confirmed by Greg Foster, Manager.
4. Board members participated in requested discussion on Scope of Work (SOW) and Timeline for roof project with Karins (KWA) Project Manager and Engineer. Different scenarios to best accomplish our fiduciary duty were discussed. All questions were answered by Board members and Karins (KWQ) to the satisfaction of all.

We anticipate receiving a final project manual for review at the end of June.

After review, a pre-bid meeting will occur, and pricing submitted. We will then choose a contractor, enter negotiations on cost and process and determine a start date.

No motions were made, no votes were taken.

5. Meeting was adjourned at 11:40 am.

Cheryl Fazio, Secretary