



A not-for-profit corporation

Board Meeting Agenda

14 Day Notice

(Board may enter into a closed session following meeting to discuss personnel or legal issues).

Owners must attend via Zoom meeting please. Instructions Below

Location: Errol by the Sea Clubhouse
4501 So. Atlantic Ave.
New Smyrna Beach, Fla. 32169

Date: Friday, July 17, 2020

Time: 10:00 AM

1. Call to Order
2. Establish Quorum
3. Proof of Notice
4. Welcome KWA/Karins Engineer and Project Manager
5. Discuss Board requested updates to Project Manual (previously submitted) and approve
6. KWA introduction of two independent vendors of materials to be used for roofing
7. Discussion on materials and move to bidding process
8. Adjourn

Cheryl Fazio, Secretary

Zoom Virtual Meeting Information

1. Go to www.zoom.us/join
2. Enter the code **3864273641** (the office phone number)
3. Click Join

**Please ensure your microphone is muted when not in use to prevent background noise in the recording.